**LBC COVID-19 Swim Facility Policies and Procedures**

**Intended Audience**: Members and Staff

**Purpose**: The following are LBC’s mitigation measures based on Executive Order 05-12-20.02, the GA Department for Public Health’s “COVID-19 Guidance - Public Swimming Pools” and the Centers for Disease Control and Prevention’s “Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19”. These measures are subject to change.

**Key Contacts**

* Tom Probst, LBC Club President: Contact Tom at 470-272-8097 with any questions or concerns related to this COVID-19 policies and procedures document.
* Chris Henning, LBC Board Member and Pool Committee Chairperson: Contact Chris at 770-630-7840 for all other non-COVID 19 related pool questions.
* COVID-19 Full-Time Supervisor(s): TBD. The on-deck Supervisor is responsible for member flow in/out of the swim facility, encouraging social distancing and limited disinfecting.

**Facility Usage**

* **Members Only:** Only member families, and legal guardians of the children of member families, may use the swim facilities (guests of member families are not permitted).
* **COVID-19 Symptoms**: Individuals who have a fever or other symptoms of COVID-19 shall not enter. All staff and members are required to self-report prior to admittance to the club if they have symptoms of COVID-19, such as a fever over 100.4°F, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, or new loss of taste or smell.
* **Waiver**: Each individual/family must sign a COVID-19 waiver before entering the facility.
* **Children:** Note that the standard swimming pool policy of allowing children 10+ years of age to attend the pool without an adult has changed, in effect with these policies and procedures. Children must now be 13 years of age to attend the pool without an adult.
* **Policies and Procedures Adherence**: Members must abide by the policies and procedures outlined in this document. The COVID-19 Supervisor(s) have the authority to monitor members for adherence to the policies and procedures. Parents and/or Guardians shall maintain the responsibility to supervise the actions of their children with respect to all pool rules. Children who commit any violations will be given one warning. If a second warning is given, the parent/guardian will be notified. If a third warning is needed, the member family will be asked to leave the property.
* **Access and Egress:** Members, with Supervisor guidance, shall enter only through the main gate and exit through the playground gate.

**Reservations**

* **Reserve My Court**: Member use of the facilities is prioritized to those who have reserved space in advance using Reserve My Court.
	+ Each reservation slot is numbered and available per the schedule, allowing 30 minutes for cleaning and disinfecting before the members enter for the next reservation slot.
* **Open Swim (Lifeguard Monitored) Schedule:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Mon – Thu** | **Fri** | **Sat** | **Sun** |
| Hours | 11:00 am – 9:00 pm | 11:00 am – 10:00 pm | 10:00 am – 9:00 pm | 12:00 am – 9:00 pm |

* **Reservations Availability:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Mon – Thu** | **Fri**  | **Sat** | **Sun** |
| Early Lap Swim (no lifeguard, early access waiver required) | 6:30 am – 8:30 am | 6:30 am – 8:30 am | 6:30am – 9:30 am | 6:30 am – 8:30 am |
| Vulnerable Member Swim (no lifeguard, early access waiver required) | 9:00 am – 10:45 am | 9:00 am – 10:45 am | NA | 9:00 am – 11:45 am |
| Open Swim Slot 1 | 11:00 am – 1:00 pm  | 11:00 am – 1:30 pm | 10:00 am – 12:30 pm | 12:00 pm – 2:00 pm |
| Open Swim Slot 2 | 1:30 pm – 3:30 pm | 2:00 pm – 4:30 pm | 1:00 pm – 3:30 pm | 2:30 pm – 4:30 pm |
| Open Swim Slot 3 | 4:00 pm – 6:00 pm | 5:00 pm – 7:30 pm | 4:00 pm – 6:15 pm | 5:00 pm – 6:45 pm |
| Open Swim Slot 4 | 6:30 pm – 8:45 pm | 8:00 pm – 9:45 pm | 6:45 pm – -8:45 pm | 7:15 pm – 8:45 pm |

* + Each member household may sign up for no more than one slot per day. There are 21 slots per time period. Each slot/time period can accommodate a member family.
	+ Reservations can be made starting Sunday after 5:00 for the next week (Monday – Sunday) only.
	+ Members who fail to show up after 20 minutes into their reservation slot forfeit their slot to any walkups. Members should cancel their reservation if they know in advance that they will be unable to use it.
	+ Walkups may utilize a time slot if there are no reservations.
	+ For Early Lap Swim and Vulnerable Member Open Swim, an additional Swim At Your Own Risk waiver must be on file, as there will be no lifeguard present. Only members 65 and older may attend during Vulnerable Member Open Swim hours. Lap swimmers must be sure to have no more than two swimmers per lane, swimming in alternate directions.
	+ These hours and time slots are subject to change.

**Health Requirements and Reminders**

* All staff and members are required to self-report prior to admittance to the club if they have symptoms of COVID-19, such as a fever over 100.4°F, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, or new loss of taste or smell.
* All staff or members who exhibit signs of illness must seek medical attention. Anyone with known or suspected COVID-19 must follow CDC guidelines to self-isolate for at least ten days after symptom onset and end isolation only after symptoms have shown progressive improvement and the person has been fever-free for three consecutive days without medication.
* All staff must report a positive test for COVID-19, or if they were exposed to someone with COVID-19 within the last 14 days.
* All staff and members are encouraged to wash their hands often and cover their coughs and sneezes. Adequate supplies are provided to support proper hygiene including soap, hand sanitizer with at least 60 percent alcohol, if feasible (for adults and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.
	+ Signs are posted on the front of the facility and in other key areas encouraging hand hygiene.
	+ Hand sanitizers are available at the pool entrance.
	+ Each member is advised to bring pack hand sanitizer, disinfectant wipes, and a face mask. Face masks may not be worn in the water as they can be difficult to breathe through when they're wet.
* Regular announcements about how to stop the spread will be made over the PA system at the beginning of each reservation slot.
* Messages about behaviors that prevent the spread of COVID-19 will be included in contacts with individual patrons or households will be communicated in emails, on the LBC website, social media accounts, and newsletters.
* A sign is posted on the front of the facility stating that individuals who have a fever or other symptoms of COVID-19 shall not enter.

**Facility Availability**

The following lists whether the facility/function is open/available or closed/unavailable for member use:

* **Barbeques**: Available for use. Cooking/grilling utensils will not be provided; members must bring their own. Members are advised to sanitize the barbeques before and after each use.
* **Basketball Court**: Available only to members and their families; one family at a time.
* **Bathrooms**: Bathrooms will be available for use during regular pool hours. The LBC bathrooms are equipped with ventilation fans that automatically turn off when the lights are turned on. In addition, the bathrooms contain floor level ventilation due to flood proofing requirements.
* **Concessions**: Open (Date TBD).
* **Diving Board**: Will remain open and disinfected every two hours during the 30 minute window between reservation slots.
* **Lost and Found**: Will be limited; most items will be thrown away.
* **Party Rental**: Private parties will not be allowed.
* **Playground**: Will remain closed.
* **Slide**: Will remain open and disinfected every two hours during the 30 minute window between reservation slots.
* **Swim Lessons**: Available.
* **Swim At Your Own Risk/Early Access**: Available. Early access swimmers must exit no later than 15 minutes prior to regular opening hours.

**Cleaning and Disinfection**

* The facilities are maintained using GA Department of Public Health recommendations.
* Frequently touched common surfaces will be cleaned and sanitized hourly.
* Furniture will be cleaned and sanitized before and after each reservation slot.
* Bathrooms and showers will be cleaned and sanitized before and after each reservation slot.
* Members are responsible for their own protection and for disinfecting their hands and anything they touch in the pool area.
	+ A disinfectant station will be available for members to use.
	+ Hand sanitizers are available at the pool entrance.
* Each member is advised to bring hand sanitizer, disinfectant wipes, and a face mask. The CDC encourages the proper use of cloth face coverings as feasible. Face coverings are most essential at times when physical distancing is difficult. Face masks may not be worn in the water as they can be difficult to breathe through when they're wet.

**Furniture and Swimming Equipment:**

* **Furniture**: Chairs and tables have been spaced apart per the social distancing layout guidelines below. Members may bring their own chairs for their own personal use, but must depart the facility with the chairs that they brought. Please do not rearrange the furniture.
* **Swimming Equipment:** Members can bring personal flotation devices (i.e. arm floaties, noodles) but must leave with these items. Members may not share with others that they do not live with items that are meant to come in contact with the face (for example, goggles, nose clips, and snorkels). LBC kickboards will not be available for use.
* **Balls:** Pool-appropriate balls (no bouncing balls) may be used at the discretion of the lifeguards based on crowdedness of the pool, appropriate use, and safety.
* **Other Items:** Members are discouraged from sharing with those they don’t live with additional items, such as food, equipment, toys, and supplies.

**Facility Layout for Social Distancing**

* **Layout:** Members are asked to follow Physical Distancing Guidelines of non-cohabitating persons while on the pool deck and in the pool (stay 6 feet apart).To ensure that members remain six feet apart from those whom they don’t live with, and that the layout will not impede the four foot of unstructured decking required around the pool perimeter for emergency rescue, the following layout will be employed.
	+ The pool deck will be marked off into 10’ x 10’ squares, with 6’ separating each square. When making a reservation, members can choose which square they would like, and set up their deck chairs in that square. Each member household will use one square regardless of the number of family members.
* **Physical Cues**: Physical cues or guides and visual cues and signs have been implemented to ensure that staff and members stay at least 6 feet apart from those they don’t live with, both in and out of the water.
* **Social Distancing Policy**: Lifeguards in the stand on duty are only responsible to watch the water to ensure the safety of our families, and when they are off the stands will be focused on a cleaning protocol. Per Georgia state guidelines, lifeguards are not responsible with enforcing social distancing. It is the responsibility of membership to enforce their own social distancing to the level that each individual and family is comfortable. Always monitor your children to ensure they follow physical distancing guidelines at the pool.
* **Prohibited Gatherings**: "Gatherings" are prohibited. “Gatherings” are defined as more than fifty persons physically present in a space where all persons gathered cannot maintain at least six feet of distance between themselves and any other person. As a result, there will be no party bookings and no regular social events.

**Reports of Sickness**

* Individuals reporting sickness will be isolated and appropriate transportation will be requested to their home or a healthcare provider.
	+ Staff or members with COVID-19 symptoms (such as cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, or new loss of taste or smell) will be immediately separated.
	+ Emergency personnel or a family member will be contacted to transport anyone who is sick to their home or to a healthcare provider.
* Public health officials will be notified if someone is sick.
	+ The COVID-19 Contact will be immediately notified, and will contact local public health officials.
	+ Public health will inform those who have had close contact with a person diagnosed with COVID-19 to stay home, self-monitor for symptoms, and follow CDC guidance if symptoms develop.
* The area used by the ill person will be cleaned and disinfected.
	+ All areas used by a sick person will be closed off and not used the areas until after cleaning and disinfecting.
	+ Waiting more than 24 hours before cleaning and disinfecting these areas.
	+ EPA-approved List N disinfectants will be safely and correctly used and stored, including storing products securely away from children.